Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for field 852.

**Indicators and subfield codes**

**First Indicator**

**Shelving scheme**

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Library of Congress classification</td>
</tr>
<tr>
<td>1</td>
<td>Dewey Decimal classification</td>
</tr>
<tr>
<td>2</td>
<td>National Library of Medicine classification</td>
</tr>
<tr>
<td>3</td>
<td>Superintendent of Documents classification</td>
</tr>
<tr>
<td>4</td>
<td>Shelving control number</td>
</tr>
<tr>
<td>5</td>
<td>Title</td>
</tr>
<tr>
<td>6</td>
<td>Shelved separately</td>
</tr>
<tr>
<td>7</td>
<td>Source specified in subfield ‡2</td>
</tr>
<tr>
<td>8</td>
<td>Other scheme</td>
</tr>
</tbody>
</table>

**Second Indicator**

**Shelving order**

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Not enumeration</td>
</tr>
<tr>
<td>1</td>
<td>Primary enumeration</td>
</tr>
<tr>
<td>2</td>
<td>Alternative enumeration</td>
</tr>
</tbody>
</table>

**Subfield Codes**

<table>
<thead>
<tr>
<th>Code</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>‡a</td>
<td>Location (NR)</td>
</tr>
<tr>
<td>‡b</td>
<td>Sublocation or collection (NR)</td>
</tr>
</tbody>
</table>
Shelving location (NR)
Former shelving location (R)
Address (R)
Coded location qualifier (R)
Qualifier type
Number of units
Unit type
Non-coded location qualifier (R)
Classification part (NR)
Item part (R)
Shelving control number (NR)
Call number prefix (R)
Shelving form of title (NR)
Call number suffix (R)
Country code (NR)
Piece designation (NR)
Piece physical condition (NR)
Copyright article-fee code (R)
Copy number (NR)
Uniform Resource Identifier (R)
Nonpublic note (R)
Public note (R)
Source of classification or shelving scheme (NR)
Materials specified (NR)
Field definition and scope

This field contains the information required to locate an item. The information may simply identify the organization holding the item or from which it is available, or it may also contain detailed information to locate the item in a collection. Several subfields duplicate those in the 863-865 Enumeration and Chronology fields. They are used in field 852 when there is no 863-868 field in the holdings information, for example, for holdings for single-part items or for multipart and serial items reported at Holdings level 2 (Leader/17, Encoding level, code 2).

OCLC local holdings records are separate holdings records linked to a related OCLC bibliographic record. They report holdings information for a single copy of an item. A single 852 location field and any associated holdings fields are used.

Guidelines for applying content designations

Indicators

First Indicator - Shelving scheme

The first indicator position contains a value that indicates the scheme used to shelve a bibliographic item in the collections of the reporting organization.

¶ - No information provided

Value ¶ indicates that shelving scheme information is not provided.

0 - Library of Congress classification

Value 0 indicates that the item is shelved by a Library of Congress classification number. Use $h to indicate this number. The source of this number is either the Library of Congress Classification schedules or LC Classification-Additions and Changes.

1 - Dewey Decimal classification

Value 1 indicates that the item is shelved by a Dewey Decimal classification number. Use $h to indicate this number. The source of this number is the Dewey Decimal Classification and Relative Index, the Abridged Dewey Decimal Classification and Relative Index, or the DC&: Dewey Decimal Classification Additions, Notes and Decisions.

2 - National Library of Medicine classification

Value 2 indicates that the item is shelved by a U.S. National Library of Medicine classification number. Use $h to indicate this number. The source of this number is the National Library of Medicine Classification schedules QS-QZ and W or from the Library of Congress Classification schedules used by the National Library of Medicine.

3 - Superintendent of Documents classification

Value 3 indicates that the item is shelved by a U.S. Superintendent of Documents classification number. Use $h to indicate this number. The source of this number is the U.S. Government Printing Office’s Superintendent of Documents.
Classification System.

4 - Shelving control number

Value 4 indicates that the item is shelved by a shelving control number, which is contained in subfield ‡j (Shelving control number).

5 - Title

Value 5 indicates that the item is shelved by a title. If necessary, this title is contained in subfield ‡l (Shelving form of title).

6 - Shelved separately

Value 6 indicates that parts of the item are shelved separately because they are classed separately.

7 - Source specified in subfield ‡2

Value 7 indicates that the item is shelved by a classification number in a scheme other than that specified by one of the other defined values and for which an identifying code is given in subfield ‡2. The codes to be used are given in Classification Scheme Source Codes.

8 - Other scheme

Value 8 indicates that the particular shelving scheme is known but is not specified.

Second Indicator - Shelving order

The second indicator position contains a value that indicates whether a serial or multipart item is shelved under a primary or an alternative numbering scheme. The distinction is necessary when an item carries two numbering schemes. The numbering scheme may be an alphabetical, numerical, or chronological designation.

<table>
<thead>
<tr>
<th>Value</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>No information provided</td>
</tr>
<tr>
<td>1</td>
<td>Primary enumeration</td>
</tr>
<tr>
<td>8</td>
<td>Other scheme</td>
</tr>
</tbody>
</table>

- No information provided

Value 0 indicates that the shelving order is not provided.

0 - Not enumeration

Value 0 indicates that the item is not shelved by enumeration.

1 - Primary enumeration

Value 1 indicates that the item is shelved by its primary enumeration. This value is also used when the item has only one numbering scheme.

852 0 2 TRN ‡b TRNG ‡h LB201 ‡i .M63

853 1 0 ‡8 1 ‡a no. ‡i (year)

863 4 0 ‡8 1.1 ‡a 1-343 ‡i 1970-1971

[The items in a series are shelved by the series numbering, 1-343.]
2 - Alternative enumeration

Value 2 indicates that the item carries two numbering schemes and is shelved by the secondary scheme.

852 0 2 TRN ‡b TRNG ‡h LB201 ‡i .M63
853 1 0 ‡8 1 ‡a (year) ‡g no.
863 4 0 ‡8 1.1 ‡a 1970 ‡g 97
863 4 0 ‡8 1.2 ‡a 1971 ‡g 125

[An annual report carries both its year designation (the primary numbering scheme) and the numbering of the series of which it is a part (the alternative numbering scheme). It is shelved by the series numbering.]

Subfields

‡a - Location
Subfield ‡a identifies the institution or person holding the item or from which access is given. Your OCLC institution symbol is system-supplied in 852 ‡a. This subfield cannot be changed.

852 DLC

If the bibliographic item is owned by an individual or organization other than the one identified in subfield ‡a, the actual owner may be identified in subfield ‡x (Nonpublic note) or ‡z (Public note) or in field 561 (Provenance Note). If the item is physically located somewhere other than the location from which it is available, the physical location may also be identified in subfield ‡x or ‡z of field 852.

‡b - Sublocation or collection
The default holding library code for the OCLC institution identified in 852 subfield ‡a is system-supplied in 852 subfield ‡b. A holding library code is a unique four-character code that identifies a specific department, library, collection, etc., within an institution. You may change the default holding library code to another of your valid holding library codes. 852 subfield ‡b is not repeatable in OCLC systems.

852 DLC ‡b DLCC ‡t 1

‡c - Shelving location
Subfield ‡c contains a description of the shelving location of the item within the collection of the holding organization. It may be used to indicate the physical location within a sublocation; for example, reference alcove, oversize shelving. The description of the shelving location is given in full or in a standardized abbreviated or coded form. 852 subfield ‡c is not repeatable in OCLC systems.

852 8 1 NOC ‡b NOCK ‡c Reference desk
‡d - Former shelving location

Subfield ‡d contains call numbers/shelf numbers where a resource was previously located, in cases of a relocation or a reordering/reorganization of a collection as a whole.

852 8 [location identifier] ‡c N.Mus.ms. 2234 ‡d Mus.ms.pr. XII/911$d13.492

‡e - Address

Subfield ‡e contains street address, city, state, zip code, and country information for the principal location identified in subfield ‡a. Subfield ‡e may be repeated to separate the parts of an address.

852 DLC ‡b DLCC ‡e James Madison Memorial Building, 1st & Independence Ave., S.E., Washington, DC USA

‡f - Coded location qualifier

Subfield ‡f contains a three-character code that identifies the specific issues of the item that are housed in a location different from that of the main holdings of the same item. The three-character code is composed of Qualifier type, Number of units, and Unit type codes. If the location qualifier cannot be expressed in coded form, it may be described in subfield ‡g (Non-coded location qualifier).

The Qualifier type and Unit type codes in subfield ‡f are input in lowercase.

01 Qualifier type

A one-character alphabetic code indicates if it is the latest or previous time or part unit that is housed in a different location.

l - Latest

Code l indicates that the latest, including the current, time or part unit is housed in a different location.

p - Previous

Code p indicates that the previous, not including the current, time or part unit is housed in a different location.

02 Number of units

A one-character number (1-9) specifies the number of time or part units that are housed in a different location. When a number is not required to identify the specific units, the number of units may be omitted. If the number of time or parts units exceeds 9, the location qualifier information may be contained in subfield ‡g (Non-coded location qualifier).

When Qualifier type is Latest (code l), the number includes the current time or part unit. When Qualifier type is Previous (code p), the number does not include the current time or part unit.

1-9 - Number of units
03  Unit type
A one-character alphabetic code describes either the time period or the part that is housed in a different location.

Time
m - Month(s)
w - Week(s)
y - Year(s)

Part
e - Edition(s)
i - Issue(s)
s - Supplement(s)

852 0 0 OSU ‡b OSUR ‡f le
[Only the latest edition is held in Reference.]

‡g - Non-coded location qualifier
Subfield ‡g contains a textual description that identifies the specific units of an item that are housed in a location
different from that of the main holdings of the same item when the location qualifier cannot be expressed in coded form
in subfield ‡f (Coded location qualifier).

852 8 1 OSU ‡b OSUR ‡g holographic issues
[Only this special issue is housed in Reference.]

‡h - Classification part
Subfield ‡h contains the classification portion of the call number used as the shelving scheme for an item. A Cutter,
date, or term that is added to the classification to distinguish one item from any other item assigned the same
classification is contained in subfield ‡i (Item part). A call number prefix is contained in subfield ‡k (Call number prefix).

852 8 0 OCL ‡b OCLC ‡h Fic ‡i Adams

‡i - Item part
Subfield ‡i contains a Cutter, date, or term that is added to the classification contained in subfield ‡h (Classification part)
to distinguish one item from any other item assigned the same classification. A call number suffix is contained in subfield
‡m (Call number suffix).

852 0 1 UNL ‡b UNLP ‡h Z67 ‡i .L7
‡j - Shelving control number
Subfield ‡j contains a shelving control number that is used as the shelving scheme for an item. The first indicator position contains value 4 (Shelving control number).

852 4 DLC ‡b DLCC ‡j Microfilm 82/528 MicRR

‡k - Call number prefix
Subfield ‡k contains a term that precedes a call number. Subfield ‡k is input before subfield ‡h (Classification part).

852 0 1 OSU ‡b OSUU ‡k Ref ‡h HF5531.A1 ‡i N4273

‡l - Shelving form of title
Subfield ‡l contains a title that is used to shelve an item. The first indicator position contains value 5 (Title).

852 5 0 VGY ‡b VGYA ‡l NYT MAG

‡m - Call number suffix
Subfield ‡m contains a term that follows a call number. Subfield ‡m is input after subfield ‡h (Classification part) or ‡i (Item part).

852 DLC ‡b DLCC ‡h G3820 1687 ‡i .H62 ‡m Vault

‡n - Country code
Subfield ‡n contains a two- or three-character MARC country code for the principal location identified in subfield ‡a (Location). The source of the MARC code is MARC Code List for Countries which is maintained by the Library of Congress.

852 8 1 ALI ‡b ALIA ‡c center shelves ‡e 10, rue de Général Camou ‡e 75007 Paris ‡n fr

‡p - Piece designation
Subfield ‡p contains an identification of a single piece when the holdings information does not contain an 863-865 (Enumeration and Chronology) field that contains a subfield ‡p (Piece designation). The designation may be an identification number such as a bar code number or an accession number.

852 8 1 NOC ‡b NOCC ‡p 1100064014

The piece designation number may be preceded by an uppercase B or U to specify whether the piece is bound or unbound. When no piece designation exists, a double slash (//) may be recorded in subfield ‡p to signify that the field relates to a piece.
‡q - Piece physical condition

Subfield ‡q contains a description of any unusual characteristic of the physical condition of the piece when the holdings information does not contain an 863-865 (Enumeration and Chronology) field that contains a subfield ‡q (Piece physical condition). When Enumeration and Chronology fields are present, piece physical condition may be recorded in subfield ‡q of the 863-865 field.

Subfield ‡q is not used for physical condition information resulting from a formal review for making preservation decisions. Preservation decisions are contained in field 583 (Action Note).

852 OCO ‡b OCOF ‡c oversize shelving ‡q child’s graffiti on end papers

‡s - Copyright article-fee code

Subfield ‡s contains a copyright article-fee code. A description of the copyright article-fee code is given in field 018 (Copyright Article-Fee Code) in OCLC Bibliographic Formats and Standards.

‡t - Copy number

Subfield ‡t contains a copy number for your local holdings records to distinguish one copy of an item from another, not the number of copies held. The number of copies held is contained in field 008/17-19 (Number of copies reported).

‡u - Uniform Resource Identifier

Subfield ‡u contains the Uniform Resource Identifier (URI), for example a URL or URN, which provides electronic access data in a standard syntax. This data can be used for automated access to an electronic item using one of the Internet protocols. The URI links to the repository that holds the item (regardless of whether the item is analog or digital). This information may also be recorded as an organization code or text in subfield ‡a (Location) and (if applicable) subfield ‡b (Sublocation).

Substituting hexadecimal notation for diacritics and special characters in Uniform Resource Identifiers. When recording a URI in subfield ‡u, you may enter most of the spacing characters listed below as either characters or their hexadecimal equivalents. Consult the table below.

Note: Do not confuse the spacing characters listed below with their long-valid non-spacing counterparts. Use of the spacing characters will be limited almost exclusively to URLs.

<table>
<thead>
<tr>
<th>ENTRY METHOD</th>
<th>NAME</th>
<th>CHARACTER</th>
<th>ALTERNATIVE ENTRY (HEX VALUE)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Enter as character or hex value</td>
<td>Spacing circumflex/circumflex accent</td>
<td>^</td>
<td>%5E</td>
</tr>
<tr>
<td></td>
<td>Spacing underscore/low line¹</td>
<td>_</td>
<td>%5F</td>
</tr>
</tbody>
</table>

https://help.oclc.org/Metadata_Services/Local_Holdings_Maintenance/OCLC_MARC_local_holdings_format_and_…
<table>
<thead>
<tr>
<th>ENTRY METHOD</th>
<th>NAME</th>
<th>CHARACTER</th>
<th>ALTERNATIVE ENTRY (HEX VALUE)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Spacing grave/grave accent</td>
<td>`</td>
<td>%60</td>
</tr>
<tr>
<td></td>
<td>Spacing tilde/tilde</td>
<td>~</td>
<td>%7E</td>
</tr>
<tr>
<td></td>
<td>Vertical bar</td>
<td>n/a</td>
<td>%7C</td>
</tr>
</tbody>
</table>

Because the Spacing Underscore may cause problems with MARC output, users may prefer to continue entering it with the hexadecimal value %5F.

852  ‡a Library of Congress ‡b Prints and Photographs Division ‡e Washington, D.C. 20540 USA ‡n dcu ‡u http://hdl.loc.gov/loc.pnp/pp.print

‡x - Nonpublic note

Subfield ‡x contains a note relating to the location of the item identified in the field. The note is not written in a form that is adequate for public display. A note for public display is contained in subfield ‡z (Public note)

852 8 1 GUA ‡b GUAA ‡h M ‡i S:55 ‡p 1100064014 ‡x accession no.: 90/84370

A nonpublic note that applies to a specific part of the holdings is contained in subfield ‡x (Nonpublic note) of the 863-865 Enumeration and Chronology field relating to the part.

‡z - Public note

Subfield ‡z contains a note relating to the location of the item identified in the field. The note is written in a form that is adequate for public display. A note not for public display is contained in subfield ‡x (Nonpublic note).

852 0 1 DLC ‡b DLCC ‡h A123 ‡i .B456 ‡z Current issue in Reference.

A public note that applies to a specific part of the holdings is contained in subfield ‡z (Public note) of the 863-865 Enumeration and Chronology field relating to the part.

‡2 - Source of classification or shelving scheme

Subfield ‡2 contains a MARC code that identifies the source from which the classification or shelving was assigned. It is used only when the first indicator position contains value 7 (Source specified in subfield ‡2). The source of the MARC code is Classification Scheme Source Codes which is maintained by the Library of Congress.

852 7 0 OCL ‡b OCLC ‡h PY F532.17/4 ‡2 padocs
‡3 - Materials specified

When separate local holdings records exist for each part of a bibliographic item and there are no 863-865 Enumeration and Chronology fields used, the 852 field in each record may contain a subfield ‡3 to specify the part of the bibliographic item to which the local holdings record applies.