OCLC-MARC local holdings format and standards

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A detailed reference on the format for OCLC local holdings records. Defines fields, subfields, and indicators. Provides guidelines for creating and editing record content. 

OCLC Local Holdings Format and Standards provides tagging conventions and guidelines for OCLC local holdings records in WorldCat®.

- For more information on creating and editing local holdings records, see Local Holdings maintenance documentation.
- For information about performing bulk actions on local holdings records in WorldShare Record Manager, see Bulk actions for local holdings records.

For information on Local Holdings Format and Standards in French, see Donnés sur les fonds.

• Introduction

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  Find information about OCLC-MARC local holdings format and standards.
  
  ◦ About OCLC-MARC local holdings format and standards
  ◦ OCLC local holdings records
  ◦ Scope of the OCLC local holdings format
  ◦ Information in local holdings records

• Leader

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for the MARC Leader field.

• 0xx fields

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for 0xx fields in local holdings records.

  ◦ 001 OCLC: LHR Control Number
  ◦ 004 Control Number for Related Bibliographic Record (NR)
  ◦ 007 Physical Description Fixed Field (NR)
  ◦ 008 Fixed-Length Data Elements-General Information (NR)
014 Linkage Number (R)
- 017 Copyright or Legal Deposit Number (R)
- 020 International Standard Book Number (R)
- 022 International Standard Serial Number (R)
- 024 Other Standard Identifier (R)
- 035 System Control Number (R)

- **3xx fields**
  
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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for 3xx fields in local holdings records.

  - 337 Media Type (R)
  - 338 Carrier Type (R)
  - 347 Digital File Characteristics (R)

- **5xx fields**

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for 5xx fields in local holdings records.

  - 506 Restrictions on Access Note (R)
  - 538 System Details Note (R)
  - 541 Immediate Source of Acquisition Note (R)
  - 561 Ownership and Custodial History (R)
  - 562 Copy and Version Identification Note (R)
  - 563 Binding Information (R)
  - 583 Action Note (R)

- **8xx fields**

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for 8xx fields in local holdings records.

  - 842 Textual Physical Form Designator (NR)
  - 843 Reproduction Note (R)
  - 844 Name of Unit (NR)
  - 845 Terms Governing Use and Reproduction Note (R)
  - 852 Location (R)
  - 853-878 Holdings Data-General Information
853 Captions and Pattern-Basic Bibliographic Unit (R)
854 Captions and Pattern-Supplementary Material (R)
855 Captions and Pattern-Indexes (R)
856 Electronic Location and Access (R)
863 Enumeration and Chronology-Basic Bibliographic Unit (R)
864 Enumeration and Chronology-Supplementary Material (R)
865 Enumeration and Chronology-Indexes (R)
866 Textual Holdings-Basic Bibliographic Unit (R)
867 Textual Holdings-Supplementary Material (R)
868 Textual Holdings-Indexes (R)
876-878 Item Information-General Information
876 Item Information-Basic Bibliographic Unit (R)
877 Item Information-Supplementary Material (R)
878 Item Information-Indexes (R)
883 Machine-Generated Metadata Provenance (R)
884 Description Conversion Information (R)