OCLC-MARC local holdings format and standards

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A detailed reference on the format for OCLC local holdings records. Defines fields, subfields, and indicators. Provides guidelines for creating and editing record content. 

*OCLC Local Holdings Format and Standards* provides tagging conventions and guidelines for OCLC local holdings records in WorldCat®.

- For more information on creating and editing local holdings records, see [Local Holdings maintenance documentation](https://help.oclc.org/Metadata_Services/Local_Holdings_Maintenance/OCLC_MARC_local_holdings_format_and_standards).
- For information about performing bulk actions on local holdings records in WorldShare Record Manager, see [Bulk actions for local holdings records](https://help.oclc.org/Metadata_Services/Local_Holdings_Maintenance/OCLC_MARC_local_holdings_format_and_standards).

For information on Local Holdings Format and Standards in French, see [Données sur les fonds](https://help.oclc.org/Metadata_Services/Local_Holdings_Maintenance/OCLC_MARC_local_holdings_format_and_standards).

- **Introduction**

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  Find information about OCLC-MARC local holdings format and standards.

  - About OCLC-MARC local holdings format and standards
  - OCLC local holdings records
  - Scope of the OCLC local holdings format
  - Information in local holdings records

- **Leader**

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for the MARC Leader field.

- **0xx fields**

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for 0xx fields in local holdings records.

  - 001 OCLC: LHR Control Number
  - 004 Control Number for Related Bibliographic Record (NR)
  - 007 Physical Description Fixed Field (NR)
  - 008 Fixed-Length Data Elements-General Information (NR)
014 Linkage Number (R)
  ◦ 017 Copyright or Legal Deposit Number (R)
  ◦ 020 International Standard Book Number (R)
  ◦ 022 International Standard Serial Number (R)
  ◦ 024 Other Standard Identifier (R)
  ◦ 035 System Control Number (R)

• 3xx fields

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for 3xx fields in local holdings records.

  ◦ 337 Media Type (R)
  ◦ 338 Carrier Type (R)
  ◦ 347 Digital File Characteristics (R)

• 5xx fields

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for 5xx fields in local holdings records.

  ◦ 506 Restrictions on Access Note (R)
  ◦ 538 System Details Note (R)
  ◦ 541 Immediate Source of Acquisition Note (R)
  ◦ 561 Ownership and Custodial History (R)
  ◦ 562 Copy and Version Identification Note (R)
  ◦ 563 Binding Information (R)
  ◦ 583 Action Note (R)

• 8xx fields

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  Find the field definition and scope, indicators, subfield codes, and guidelines for applying content designations for 8xx fields in local holdings records.

  ◦ 842 Textual Physical Form Designator (NR)
  ◦ 843 Reproduction Note (R)
  ◦ 844 Name of Unit (NR)
  ◦ 845 Terms Governing Use and Reproduction Note (R)
  ◦ 852 Location (R)
  ◦ 853-878 Holdings Data-General Information
853 Captions and Pattern-Basic Bibliographic Unit (R)
  ◦ 854 Captions and Pattern-Supplementary Material (R)
  ◦ 855 Captions and Pattern-Indexes (R)
  ◦ 856 Electronic Location and Access (R)
  ◦ 863 Enumeration and Chronology-Basic Bibliographic Unit (R)
  ◦ 864 Enumeration and Chronology-Supplementary Material (R)
  ◦ 865 Enumeration and Chronology-Indexes (R)
  ◦ 866 Textual Holdings-Basic Bibliographic Unit (R)
  ◦ 867 Textual Holdings-Supplementary Material (R)
  ◦ 868 Textual Holdings-Indexes (R)
  ◦ 876-878 Item Information-General Information
    ◦ 876 Item Information-Basic Bibliographic Unit (R)
    ◦ 877 Item Information-Supplementary Material (R)
    ◦ 878 Item Information-Indexes (R)
  ◦ 883 Machine-Generated Metadata Provenance (R)
  ◦ 884 Description Conversion Information (R)