Cooperative management

Help manage global knowledge base data by using the cooperative management features. Update title information, add a new collection, and approve or deny changes made by other libraries to the global knowledge base.

• **Update title information in existing collections**
  
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  Help improve the global knowledge base and access to electronic titles by participating in cooperative management. See how to add and update titles in existing collections.

  ◦ Grouped OCNs and cooperative management
  ◦ How to add a new title to an existing collection
  ◦ How to remove a title from a global collection
  ◦ How to update title information

• **Promote collections to the global knowledge base**
  
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  Find best practices for adding collections to the global knowledge base and instructions on how to add a new collection.

  ◦ Edit Global collections
  ◦ Guidelines for promoting cooperative collections to the knowledge base
  ◦ Promote a new cooperative collection