Simplified cataloging role

The simplified cataloging role provides is a streamlined Record Manager interface focused on providing a straightforward approach to cataloging.

• Get started

No image available

Find information about the simplified cataloging role in Record Manager. Discover basics of the simplified cataloging process, how to set user and export preferences, and a quick reference guide.

◦ About the simplified cataloging role
◦ Quick reference
◦ Set export preferences
◦ Set preferences for bibliographic records
◦ Set search preferences

• Search and catalog

No image available

Learn how to perform basic and advanced searches as well as how to export records and print labels in the simplified cataloging role in Record Manager.

◦ Basic search
◦ Advanced search
◦ Search results
◦ Export records
◦ Add local data
◦ Label print lists