Sign in to OCLC Service Configuration

Find instructions to sign in to OCLC Service Configuration.

**Sign in to Service Configuration**

Sign in to Service Configuration to configure settings for your institution(s). There are two ways to sign in. You can [Sign in with your WorldCat Account](https://worldcat.org/config/) or [Sign in with your OCLC Services Account (WorldShare users)](https://help.oclc.org/Librarian_Toolbox/OCLC_Service_Configuration/Get_started/Sign_in_to_OCLC_Service_Configuration).

1. Go to the Service Configuration Sign In screen at [https://worldcat.org/config/](https://worldcat.org/config/).
2. Decide how you want to sign in. You have two options:
   a. Click **Use Your WorldCat Account** if you want to [Sign in with your WorldCat Account](https://worldcat.org/config/), or
   b. Click **Use Your OCLC Services Account** if you want to [Sign in with your OCLC Services Account](https://help.oclc.org/Librarian_Toolbox/OCLC_Service_Configuration/Get_started/Sign_in_to_OCLC_Service_Configuration) (WorldShare users)
      1. If it is your first time signing in using this method, you will be prompted to search for your institution. Enter your institution’s [OCLC symbol](https://help.oclc.org/Librarian_Toolbox/OCLC_Service_Configuration/Get_started/Sign_in_to_OCLC_Service_Configuration), [name](https://help.oclc.org/Librarian_Toolbox/OCLC_Service_Configuration/Get_started/Sign_in_to_OCLC_Service_Configuration), or [zip code](https://help.oclc.org/Librarian_Toolbox/OCLC_Service_Configuration/Get_started/Sign_in_to_OCLC_Service_Configuration).
      2. Click **Continue** or press <Enter>.
3. Enter your **User Name** and **Password**.
4. Click **Sign In** or press <Enter>.
   ◦ If this is your first time signing in with your WorldCat Account, the Select an Institution dialog will appear. You can select an institution from the drop-down list or click **I am not affiliated with an institution** to access the [WorldCat registry](https://help.oclc.org/Librarian_Toolbox/OCLC_Service_Configuration/Get_started/Sign_in_to_OCLC_Service_Configuration).
Sign in with your WorldCat Account

You will want to sign in with your WorldCat Account if:

- You have used your WorldCat Account to sign in to Service Configuration before and want to continue using your account.
- You want to configure multiple institutions at once.
- You use any of the following services: WorldCat.org, WorldCat Discovery, WorldCat registry, Metadata Content.

Sign in with your OCLC Services Account (WorldShare users)

You will want to sign in with your OCLC Services Account if:

- You are a WorldShare user and want to use your WorldShare account to sign in to Service Configuration.
- You only want to configure the settings for the institution tied to your WorldShare account (if you want to configure multiple institution at once, you will need to sign in with your WorldCat Account).

Note: You must have a WorldShare Circulation, WorldShare ILL, or WorldCat Discovery role to sign into the Service Configuration with your WorldShare user name and password. Please see WorldShare Admin, Roles for more information.