Do all items listed on a single invoice have to go on one order record?

Apply to

- WorldShare Acquisitions

Answer

No, all items on an invoice do not have to go on one order record. WorldShare Acquisitions does not expect that all items on an Invoice are also all on the same Purchase Order. And conversely, an Invoice can contain order items from several different Purchase Orders – as long as they are all through the same vendor. A library can add ordered items to Invoices and (optionally) pay those Invoices in any sequence or combination they wish, regardless of whether the items were ordered together, separately, or with other items that the library isn’t ready to invoice yet.

Additional information

Please see additional information on how to add an item to an Order.