Use authority control for bibliographic records

Discover how to use authority control for bibliographic records in Connexion client.

• **Control headings in bibliographic records**

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  Discover how to control headings in bibliographic records in Connexion client.
  ◦ About authority control
  ◦ Summary of authority control functions
  ◦ Control a single authority heading
  ◦ Add or replace record to retain newly controlled headings
  ◦ Unqualified personal name headings: no automatic control
  ◦ Treatment of relator subfields
  ◦ Automatic date expansion for personal names
  ◦ Control all headings in a record
  ◦ Uncontrol heading(s) to edit

• **Control headings that are not automatically system-controlled**

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  Discover how to control headings that are not automatically system-controlled in Connexion client.
  ◦ About controlling headings that are not automatically system-controlled
  ◦ How to build a controlled heading in the Control Headings window
  ◦ Labels and symbols in the Control Headings window

• **MARC controllable fields**

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  Find MARC controllable fields and subfields as well as uncontrollable fields in Connexion client.

• **Compliance with Library of Congress authority records**

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  Discover how compliance with Library of Congress authority records functions in Connexion client.