Discover how to edit authority records in Connexion client.

- **Edit authority records**
  
  Discover how to edit authority records in Connexion client.
  
  - Edit record in MARC template view
  - Editing tools
  - Text editing commands
  - Right-click shortcut menus
  - Work with authority records
  - Open and view multiple record and list windows
  - Prompts to save edited records

- **Reformat records**
  
  Discover how to reformat records in Connexion client.

- **Validate records online or offline**
  
  Discover how to validate records online and offline in Connexion client.
  
  - About validation
  - Validate record(s) manually by command
  - Automatic validation on final actions
  - Set validation level for record actions
  - Validation errors

- **Check spelling in records**
  
  Discover how to check the spelling in records in Connexion client.

- **Default keystroke shortcuts for navigating and editing records**
  
  Discover how to navigate and edit records in Connexion client.
Find the default keystroke shortcuts for navigating and editing records in Connexion client.

• **Insert diacritics and special characters**
  
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  Discover how to insert diacritics and special characters in Connexion client.

• **Default keystroke shortcuts for diacritics and special characters**
  
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  Find default keystroke shortcuts for diacritics and special characters in Connexion client.

• **Report errors in authority records**
  
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  Discover how to report an error in an authority record found in Connexion client.