Take actions on bibliographic records

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Discover how to take actions on bibliographic records in Connexion client.

• Get started

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Get started taking actions on bibliographic records in Connexion client.

◦ About taking actions on bibliographic records
◦ What action commands do and who can take actions
◦ Take immediate actions on bibliographic records
◦ Require or clear confirmation before taking immediate final actions
◦ Set actions on bibliographic records for batch processing
◦ Remove action from record

• Set or delete holdings interactively or by batch

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Discover how to set or delete holdings interactively or by batch in Connexion client.

◦ About setting holdings on bibliographic records
◦ Mark records for batch update holdings
◦ Work with holdings
◦ View local holdings statement in records and lists
◦ Launch Connexion browser to maintain local holdings records

• Replace WorldCat bibliographic record interactively or by batch

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Discover how to replace WorldCat bibliographic records interactively or by batch in Connexion client.

◦ About replacing bibliographic records
◦ Replace bibliographic records interactively
◦ Mark records for batch Replace

• Maintain URLs in bibliographic records

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Discover how to maintain URLs in bibliographic records in Connexion client.
Exchange records for peer review

Discover how to exchange records for peer review in Connexion client.

- About exchanging records for peer review
- Send records for review interactively
- View or recall records you submitted interactively
- Mark records with Submit action for batch processing
- Retrieve records sent to you for peer review
- Review records sent to you for peer review

• Report errors in bibliographic records

Discover how to report an error in a bibliographic record found in Connexion client.

• Run batch processing

Discover how to run batch processing for bibliographic records in Connexion client.

- About batch processing
- Work with batch processing
- Work with batch reports

• Batch set or delete holdings by OCLC number

Discover how to batch set or delete holdings by OCLC number in Connexion client.

- About batch setting or deleting holdings by OCLC number
- Batch set or delete holdings by OCLC control number
- Use batch report
- Create an import file of OCLC numbers

• Procedures for cataloging agents

Discover procedures for cataloging agents to process cataloging records in Connexion client.