Receive

Discover how to receive monographs, e-products, serials, and serial issues in WorldShare Acquisitions.

• Monographs

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Discover how to receive monographs in WorldShare Acquisitions.

◦ Enter date arrived
◦ Receive and invoice monographs at the same time
◦ Mark monographic series as complete and clear encumbrance
◦ Print labels
◦ Receive monographs without invoicing
◦ Receive shelf-ready materials
◦ Return a monograph
◦ Unreceive an item
◦ Unreceive a received item

• Serials and multi-parts

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Discover how to receive serials and multi-part items in WorldShare Acquisitions.

◦ Do not track
◦ Enter date arrived
◦ Partially and fully receive

• E-products

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Discover how to receive e-products in WorldShare Acquisitions.

◦ Do not track
◦ Partially or fully receive e-products
◦ Integration with License Manager and WorldCat knowledge base
◦ Enter date arrived

• Serial issues

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https://help.oclc.org/Library_Management/WorldShare_Acquisitions/Receive

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Discover how to receive serials issues in WorldShare Acquisitions.

- Configure publication pattern
- Configure receiving and claiming
- Create a local holding record
- Edit receiving settings
- Manage global issues
- Notes for serials
- Receive a serial issue
- Unreceive a serial issue

• Local resources

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Discover how to receive local resources in WorldShare Acquisitions.

- Enter date arrived
- Receive a local resource