Course description

This recorded session uses five case studies to illustrate customizing standard reports using WorldShare Report Designer. The functions demonstrated include adding and removing dimensions and measures, filtering data, applying sorts, inserting subtotals and counts, using charts, saving reports, and running saved reports. The session is accompanied by a detailed handout that learners may use to replicate the case studies.

View a recorded session

View a recorded session (26 minutes)

Course handouts

Class handout: Fundamentals of WorldShare Report Designer case study notes

Request closed captioning

Closed captioning is available in the US upon request with 5 business days' notice. To request closed captioning for a training session, please contact us at training@oclc.org.

Cancellation policy

In the event of low attendance, OCLC may cancel a training session. In this situation, registrants will be notified by email in advance of the session.