Course description

This course covers entering your circulation policies in the OCLC Service Configuration module.

Before attending this course, we recommend viewing the Circulation Configuration Overview tutorial.

Library staff members who should take this course include those who are responsible for recommending, managing, implementing, or interpreting their library’s circulation policies. Typically this is a circulation manager or systems librarian, or a library’s WMS implementation manager.

Register for live, online training

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View a recorded session

View a recorded session (118 minutes)

Course handouts

Class handout - Knowledge check

Class handout - Field notes in-processing status

Request closed captioning

Closed captioning is available in the US upon request with 5 business days’ notice. To request closed captioning for a training session, please contact us at training@oclc.org.

Cancellation policy

In the event of low attendance, OCLC may cancel a training session. In this situation, registrants will be notified by...
email in advance of the session.