NRE/VDX has a number of predefined statistical Reports, as well as other Reports designed to assist ILL staff with general request processing.

1. Reports are accessed by clicking **Reports** on the left menu bar.

2. After selecting a report and entering the dates (if applicable), click **Generate Report** to display the report.

   Note: Date fields require the date format of DD MMM YYYY with spaces (e.g., 28 May 2019).
ILL Reports

- Average and maximum supply times by supplier
- Average and maximum supply times to requesters
- Batch Reruns
- Borrowers
- Copy requested per title
- Copy supplied per title
- Daily ILL Statistics
- ILLs Shipped but not Received
- ILLs not supplied received
- ILLs not supplied sent
- Incoming requests by requester
- Incomplete requests - as Requester
- Incomplete requests - as Responder
- Loan requested per title
- Loan supplied per title
- Monthly ILL Statistics
- Outgoing requests by supplier
- Requester ILL Status Summary To Be Acknowledged and Idle requests Suspended
- Requests by days of the week
- Responder ILL Status Summary To Be Acknowledged
- To Be Acknowledged requests requiring action - as Requester
- To Be Acknowledged requests requiring action - as Responder

Start Date: __________ (e.g. 1 Apr 2007)
End Date: __________ (e.g. 10 Jun 2007)

Generate Report  Reset