Learn about item alerts when there is no process in Amlib.

**Item alert message without a process**

Sometimes in Issues or Returns a message comes up that looks incomplete. This indicates that a Stockitem has the Alert set to Y, but there is no corresponding Process – for example: Missing, Damaged, etc.
Usually Alerts are set in relation to a Process:

You can find all the items with an Alert but no Process through a Stockitem Where Search:

1. Go to **Main > StockItems > StockitemWhere** – the Stockitem Where Search screen will display
2. Enter the following parameters:
   a. **Alert = Y**
   b. **Process = NULL (Paste without entering a value in 3)**
### 1. Choose Search Column

- For Loan (Y/N)
- Loan Type
- Opac (Y/N)
- Alert (Y/N)
- Process
- Process Date
- Received
- Accessioned
- Current Cost
- ILL Library
- ILL Ref
- ILL Due
- ITEM TYPE
- On Loan

### 2. Choose Operator

- LIKE
- LIKE
- IN
- IN
- =
- ≠
- <
- ≤
- >
- ≥

### 3. Type the Where Condition and Press Paste

```
OR  Press Special
```

<table>
<thead>
<tr>
<th>Column</th>
<th>Operator</th>
<th>Where</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Alert (Y/N)</td>
<td>=</td>
<td>Y</td>
<td></td>
</tr>
<tr>
<td>Process</td>
<td>IS</td>
<td>NULL</td>
<td>AND</td>
</tr>
</tbody>
</table>

Delete

- ( )
- AND
- OR