Export item records with availability

Learn how to export the stockitem availability in Amlib. During the Marc Export process, it is now possible to export the Stockitem availability (e.g. if the item is on loan or available).

Set up the Marc Tag

1. Go to Main > Authorities > Marc Tags
2. Highlight the **945 tag** and select **F7 SubF** button

   ![Marc Tags Within the System - STAFF at Chelsea Library](image)

3. Select **F1 New** and enter a new subfield for the availability. This example uses “f” but this may depend on what you are exporting the records for. Enter the availability subfield as below if it is not already set up

   ![Marc Tags Within the System - STAFF at Chelsea Library](image)
4. Select **F3 Update** and exit the window.

**Set up the MarcItemDefs**

1. Go to **Main > Authorities > Authorities**
2. Select **Application > MarcItemDefs**
3. Click on the **Export Items** tab
4. In our example we have set the availability to be exported in the “f” subfield of the 945 tag. Against the line Circ status for an item enter:
   - **Tag number** – for example 945
   - **Subfield** – for example f
   - **Starting position** – 0
   - **Length** – 0
5. **F3 Update** then log out of *Amlib* and back in
Export Records

1. Export your records in the usual way, as per the Marc Export instructions

---

https://help.oclc.org/Library_Management/Amlib/Authorities/Export_item_records_with_availability

Printed: Mon, 02 Mar 2020 15:41:01 GMT
2. Marc records that have been exported will include the availability subfield

https://help.oclc.org/Library_Management/Amlib/Authorities/Export_item_records_with_availability
Printed: Mon, 02 Mar 2020 15:41:01 GMT
<table>
<thead>
<tr>
<th>Tag No</th>
<th>Ind 1</th>
<th>Ind 2</th>
<th>Sub Field</th>
<th>Subfield Data</th>
</tr>
</thead>
<tbody>
<tr>
<td>300</td>
<td></td>
<td></td>
<td>b</td>
<td>map</td>
</tr>
<tr>
<td>300</td>
<td></td>
<td></td>
<td>c</td>
<td>22 cm.</td>
</tr>
<tr>
<td>490</td>
<td>1</td>
<td>4</td>
<td>a</td>
<td>The Obernewtyn chronicles</td>
</tr>
<tr>
<td>490</td>
<td>1</td>
<td>4</td>
<td>v</td>
<td>bk. 2</td>
</tr>
<tr>
<td>500</td>
<td></td>
<td></td>
<td>a</td>
<td>&quot;A Tom Doherty Associates book:&quot;</td>
</tr>
<tr>
<td>655</td>
<td>7</td>
<td></td>
<td>a</td>
<td>Fantastic fiction</td>
</tr>
<tr>
<td>945</td>
<td></td>
<td></td>
<td>p</td>
<td>25.00</td>
</tr>
<tr>
<td>945</td>
<td></td>
<td></td>
<td>t</td>
<td>BK</td>
</tr>
<tr>
<td>945</td>
<td></td>
<td></td>
<td>s</td>
<td>J</td>
</tr>
<tr>
<td>945</td>
<td></td>
<td></td>
<td>f</td>
<td>CHELSEA</td>
</tr>
<tr>
<td>998</td>
<td></td>
<td></td>
<td>a</td>
<td>AVAILABLE</td>
</tr>
</tbody>
</table>

**Item No** | **Accession Date** | **Cost** |
---|---|---|

**Form** | **Stats Code** | **Location** |
---|---|---|

**Price**