Discover how to add a field string to an existing LBD record.

1. Navigate to **Record Work Lists > LBD** and then click the **Record Work List ID** to which you want to add a LBD field string.

2. From the LBD - Record Work List screen, select **Base Script** from the Edit Action drop-down list.

3. Select **Add LBD Field String** from the Script Name drop-down list.

4. For Field String, click the **drop-down menu** and enter the **name** of the field string you want to add. As you type, the system automatically suggests names of potential matches.

5. Select the **name** of the field string that you want to add when it appears.

6. Select the **LBD record(s)** to which you want to add the field string.
   
   **Note:**
   - To select all records on the current page of results, select the **check box** at the top of the table.
   - To select all records in the work list, click **Actions > Edit > All Target Records**.

7. (Optional) Preview selected records with the script change.
   
   a. Select up to 25 records to which you want to apply the script change.
   
   b. Click **Actions > View Selected Record(s) > Preview Record(s) after Edit Action Applied**. The View LBDs - Preview Record(s) after Edit Action Applied screen displays the selected records after the script change including any validation errors.
   
   c. Click **View Current Record(s)** to view the selected records in their current state. From the View LBDs - Current Record(s) screen, click **Preview Record(s) after Edit Action Applied** to return to the View LBDs - Preview Record(s) after Edit Action Applied screen.
   
   d. Once you have confirmed the script changes appear as expected, click **Back**.
   
   e. (Optional) Select a different set of records (up to 25) and repeat steps a through d.

8. Click **Actions > Edit > Selected Target Records**.

9. Click **Apply** in the Apply Script dialog window. The script running process is asynchronous. The time it takes to run varies depending on how many records you are editing. While the process is running, you can perform other actions in Record Manager outside of LBD Records tab in the Record Work Lists screen.

   A confirmation message appears identifying how many records successfully updated or failed to update when the script has finished running.

### Find a failed record

If a record failed to update, the confirmation message provides a status.

To locate the failed record:

1. Select **Included Status(es)** from the Filter by drop-down list.
2. Select the **status of the failed record** from the drop-down list.

3. Click **Filter** to locate the failed record.