How do I delete a repository from Digital Collection Gateway?

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Applies to

- Digital Collection Gateway

Answer

If you would like to remove WorldCat records, please do so before deleting the repository from Digital Collection Gateway. In cases where the same records will be harvested from a new repository, WorldCat records must be deleted to avoid duplication.

1. From the start page, go to the Users/collections/keys administration page
2. Choose Repository
3. Enter the base URL of the repository you wish to remove from Digital Collection Gateway
4. Click OK
5. Click Delete Repository

Additional information

Please see the steps for deleting WorldCat records from a repository before it is deleted.