How do I create an overview of all my closed requests?

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Applies to
- WorldShare ILL
- Tipasa

Answer
You can look up all your Closed Requests via the WorldShare ILL Homepage:

1. Select the index **Borrower symbol**
2. Type your OCLC symbol in the search field
3. Select **Closed Requests**
4. Click **OK**

Your search results show an overview of all your Closed Requests.

Additional information
Request data is retained for 5 years.