How can I delete a user through ILLiad?

Last updated: Thu, 18 Jul 2019 13:56:54 GMT

Symptom

- You want to delete a user from ILLiad and you do not want to have to submit a request to a SQL Administrator to do it for you.

Applies to

- ILLiad

Resolution

Here are the steps you could take to remove a user from ILLiad without having to go to a SQL Server Administrator:

1. Let's say your current username is BobWhite and the first name is Bob and the last name is White. You would need to create a new user with the same first and last name and username like "Broken."
2. You can then make sure both accounts are not cleared and merge BobWhite to Broken following the Merging Users instructions.
3. After you Merged the users, you can go to the Database Manager and Delete the BobWhite User following The ILLiad Database Manager instructions. In the Patrons tab, you search for BobWhite and make sure that the box for Only delete patrons if Expiration Date has passed is not checked. When you search for the user, the name will show up on the bottom panel and you click on the "Delete Displayed Patrons."
4. After you closed the Database Manager, you go back to the ILLiad Client and update the Broken username and change the name to something like the first name Broken, the last name as User. Save the change.

So what you have done is moved the Transactions over from BobWhite to Broken and made sure the name of Broken does not reflect the original Username. You can do this for other users by changing the name of Broken again to the name of the user you are going to remove as we have in step number 1.

The other Alternative is to submit a request to your SQL Administrator who will Break the link from the user following the instructions in The ILLiad Database Manager instructions.