CatExpress

The OCLC Cataloging Express service provides an easy-to-use Web interface for copy cataloging. Copy cataloging is selecting an existing bibliographic record from WorldCat®, adding local data to it, and then adding the record to your local catalog.

• Get started

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  Find information about the CatExpress interface, process, and hardware and software requirements. Discover how to set browser and export options.
  ◦ About CatExpress
  ◦ Action buttons
  ◦ Customize the system interface
  ◦ Hardware and software requirements
  ◦ Home page and navigation bar
  ◦ Quick reference
  ◦ Set export options
  ◦ Set options

• Search and catalog

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  Learn how to perform basic and advanced searches as well as how to add local data and multiple location fields, print labels, and export records.
  ◦ Add local data
  ◦ Add multiple Location (852) fields
  ◦ Advanced search
  ◦ Basic search
  ◦ Cataloging basics
  ◦ Export records
  ◦ Fix errors
  ◦ Print labels
  ◦ Search results

https://help.oclc.org/Metadata_Services/CatExpress
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• **Data fields**

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  Find information about data fields in CatExpress and how to map your local system fields to available data fields.
  
  ° Call number: Class, Cutter, Type (09x) field
  ° Data fields mapped to local system fields
  ° General Note (500) field
  ° Location (852) field
  ° Nonpublic Note (590) field
  ° OCLC Holding Library Code (049) field
  ° Price (020) field
  ° Summary (520) field
  ° Target Audience, Scale, Source (521) field

• **Transaction reports**

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  Discover how to view and download transaction reports.
  
  ° Monthly transaction reports
  ° View or download transaction reports

• **Frequently asked questions**

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  Frequently asked questions (FAQ) about CatExpress.
  
  ° Can I get exported records without setting holdings?
  ° Can I get labels from CatExpress?
  ° Can I search by OCLC control number?
  ° Does CatExpress support medical call numbers (096)?
  ° Do I have to worry about initial articles and stopwords?
  ° How are export files built?
  ° How can I add different subject headings or delete notes?
  ° How can I determine how many units are left on my CatExpress subscription?
  ° How can I limit searches in Help to CatExpress topics?
  ° How do I access CatExpress
  ° How do I get exported records using CatExpress?
  ° Is there a trick in searching LCCNs?
  ° I have a cataloging subscription. How do I access the CatExpress interface?
I have a CatExpress subscription. How will I be billed for records output via Collection Manager?

- What are the CatExpress stopwords?
- What fields are indexed by which index label?
- What fields can I edit in CatExpress?
- What if I add a Summary note when the record has one?
- Who is eligible to subscribe to CatExpress?

- **CatExpress training**
  
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  Find training on CatExpress.
  
  - Live classes
  - Copy cataloging with CatExpress

- **Troubleshooting**
  
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  Find frequently asked questions (FAQ) and troubleshooting steps (Troubleshooting).
  
  - Can I get a data sync project with CatExpress?
  - Can I use Z39.50 Cataloging with a CatExpress subscription?
  - How can I get a WorldShare account set up so I can see our CatExpress usage?
  - How do I get a new CatExpress authorization?
  - We updated our operating system and now the Cataloging Label Program won't print
  - What is the difference between "setholds" and "records delivered" in the CatExpress reports

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