The OCLC Cataloging Express service provides an easy-to-use Web interface for copy cataloging. Copy cataloging is selecting an existing bibliographic record from WorldCat®, adding local data to it, and then adding the record to your local catalog.

- **Get started**

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  Find information about the CatExpress interface, process, and hardware and software requirements. Discover how to set browser and export options.

  - Overview
  - Action buttons
  - Customize the system interface
  - Hardware and software requirements
  - Home page and navigation bar
  - Quick reference
  - Set export options
  - Set options

- **Search and catalog**

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  Learn how to perform basic and advanced searches as well as how to add local data and multiple location fields, print labels, and export records.

  - Add local data
  - Add multiple Location (852) fields
  - Advanced search
  - Basic search
  - Cataloging basics
  - Export records
  - Fix errors
  - Print labels
  - Search results
• Data fields

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Find information about data fields in CatExpress and how to map your local system fields to available data fields.

◦ Call number: Class, Cutter, Type (09x) field
◦ Data fields mapped to local system fields
◦ General Note (500) field
◦ Location (852) field
◦ Nonpublic Note (590) field
◦ OCLC Holding Library Code (049) field
◦ Price (020) field
◦ Summary (520) field
◦ Target Audience, Scale, Source (521) field

• Transaction reports

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Discover how to view and download transaction reports.

◦ Monthly transaction reports
◦ View or download transaction reports

• Frequently asked questions

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Frequently asked questions (FAQ) about CatExpress.

◦ Can I get exported records without setting holdings?
◦ Can I get labels from CatExpress?
◦ Can I search by OCLC control number?
◦ Does CatExpress support medical call numbers (096)?
◦ Do I have to worry about initial articles and stopwords?
◦ How are export files built?
◦ How can I add different subject headings or delete notes?
◦ How can I determine how many units are left on my CatExpress subscription?
◦ How can I limit searches in Help to CatExpress topics?
◦ How do I access CatExpress
◦ How do I get exported records using CatExpress?
◦ Is there a trick in searching LCCNs?
◦ I have a cataloging subscription. How do I access the CatExpress interface?
I have a CatExpress subscription. How will I be billed for records output via Collection Manager?

- What are the CatExpress stopwords?
- What fields are indexed by which index label?
- What fields can I edit in CatExpress?
- What if I add a Summary note when the record has one?
- Who is eligible to subscribe to CatExpress?

• **CatExpress training**

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  Find training on CatExpress.

  - Live classes
  - Copy cataloging with CatExpress

• **Troubleshooting**

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  Find frequently asked questions (FAQ) and troubleshooting steps (Troubleshooting).

  - Can I get a data sync project with CatExpress?
  - How do I get a new CatExpress authorization?
  - We updated our operating system and now the Cataloging Label Program won't print