CatExpress

Last updated: Wed, 13 Sep 2017 14:38:33 GMT

The OCLC Cataloging Express service provides an easy-to-use Web interface for copy cataloging. Copy cataloging is selecting an existing bibliographic record from WorldCat®, adding local data to it, and then adding the record to your local catalog.

• Get started

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   Find information about the CatExpress interface, process, and hardware and software requirements. Discover how to set browser and export options.

   ◦ Overview
   ◦ Action buttons
   ◦ Customize the system interface
   ◦ Hardware and software requirements
   ◦ Home page and navigation bar
   ◦ Quick reference
   ◦ Set export options
   ◦ Set options

• Search and catalog

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   Learn how to perform basic and advanced searches as well as how to add local data and multiple location fields, print labels, and export records.

   ◦ Add local data
   ◦ Add multiple Location (852) fields
   ◦ Advanced search
   ◦ Basic search
   ◦ Cataloging basics
   ◦ Export records
   ◦ Fix errors
   ◦ Print labels
   ◦ Search results
• **Data fields**

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Find information about data fields in CatExpress and how to map your local system fields to available data fields.

- Call number: Class, Cutter, Type (09x) field
- Data fields mapped to local system fields
- General Note (500) field
- Location (852) field
- Nonpublic Note (590) field
- OCLC Holding Library Code (049) field
- Price (020) field
- Summary (520) field
- Target Audience, Scale, Source (521) field

• **Transaction reports**

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Discover how to view and download transaction reports.

- Monthly transaction reports
- View or download transaction reports

• **Frequently asked questions**

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Frequently asked questions (FAQ) about CatExpress.

- Can I get exported records without setting holdings?
- Can I get labels from CatExpress?
- Can I search by OCLC control number?
- Does CatExpress support medical call numbers (096)?
- Do I have to worry about initial articles and stopwords?
- How are export files built?
- How can I add different subject headings or delete notes?
- How can I determine how many units are left on my CatExpress subscription?
- How can I limit searches in Help to CatExpress topics?
- How do I access CatExpress
- How do I get exported records using CatExpress?
- Is there a trick in searching LCCNs?
- I have a cataloging subscription. How do I access the CatExpress interface?
I have a CatExpress subscription. How will I be billed for records output via Collection Manager?

- What are the CatExpress stopwords?
- What fields are indexed by which index label?
- What fields can I edit in CatExpress?
- What if I add a Summary note when the record has one?
- Who is eligible to subscribe to CatExpress?

• **CatExpress training**

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  Find training on CatExpress.

  - Live classes
  - Copy cataloging with CatExpress

• **Troubleshooting**

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  Find frequently asked questions (FAQ) and troubleshooting steps (Troubleshooting).

  - Can I get a data sync project with CatExpress?
  - How do I get a new CatExpress authorization?
  - We updated our operating system and now the Cataloging Label Program won't print