Module 6 - Editing master records

Course description

This online module provides instruction on how to use Connexion client to take quality control actions on records in the WorldCat database. Emphasis is on actions available to members with Full level cataloging authorizations (i.e. you do not need “Enhance” authorization to benefit from this course). After completing this web-based training, learners will be prepared to contribute to the library cooperative by taking actions to improve the quality of records in the WorldCat database.

This course is intended for learners who are comfortable with the editing functionality of Connexion client and have sufficient knowledge of cataloging guidelines to contribute quality metadata to the WorldCat database. This course will be of particular benefit to catalogers who are spending time doing quality control editing at the local level.

Register for live, online training

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View a recorded session

View a recorded session (88 minutes)

Course handouts

Key Takeaways and Reminders
Knowledge Check

Request closed captioning

Closed captioning is available in the US upon request with 5 business days' notice. To request closed captioning for a training session, please contact us at training@oclc.org.
Cancellation policy

In the event of low attendance, OCLC may cancel a training session. In this situation, registrants will be notified by email in advance of the session.