WebDewey user guide

Find information about setting options, searching, browsing, and working with results in WebDewey.

• Get started

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Get started with WebDewey.

◦ About WebDewey
◦ Set WebDewey preferences
◦ WebDewey interface

• Search WebDewey

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Find information about how to search WebDewey effectively.

◦ Search WebDewey
◦ WebDewey search history
◦ WebDewey search indexes
◦ WebDewey search results screen features
◦ WebDewey search tips

• Use WebDewey search results

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Find information about how to navigate and use WebDewey search results.

◦ Identify WebDewey record types
◦ Improve search results
◦ Navigate your search results
◦ Quick search or browse from record or results screen
◦ WebDewey results display
◦ Work area: Build a DDC number

• Browse WebDewey

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Find information about how to browse WebDewey effectively.
Browse WebDewey
- Quick search or browse from record or results screen
- Use the WebDewey browse display
- WebDewey browse history
- WebDewey browse indexes
- WebDewey browse results screen features
- WebDewey browse tips

• **Use WebDewey records**

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  Find information about how to work with WebDewey records.
  - Select a more appropriate class number
  - Verify applicability of class number
  - Work with WebDewey records

• **WebDewey record structure**

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  Find information about WebDewey record structure.
  - Caption
  - DDC number
  - Find DDC number in local library catalog
  - Hierarchy display
  - Navigation buttons in record
  - Quick search or browse from record or results screen
  - Terms (Relative Index and LCSH)
  - WebDewey record
  - WebDewey record notes
  - Work area: Build a DDC number

• **DDC appendix**

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  Find information about how to use DDC main classes and tables in WebDewey.
  - Segmentation
  - Use DDC main classes
  - Use DDC tables in WebDewey
• Create and maintain comments on records

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Learn how to create and maintain comments on records in WebDewey.

◦ Create and edit comments
◦ Find comments