How do I cancel the email delivery of the Digital Collection Gateway monthly report?

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Applies to

• Digital Collection Gateway

Answer

The report is turned off from the Email Options setting inside Digital Collection Gateway.

1. Log into Digital Collection Gateway
2. Click on the Manage Account menu
3. Click on the My Information tab
4. Under the Email Options sub-menu, select No
Additional information

OCLC Support is able to change this setting for you. They will need your Digital Collection Gateway username.

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