Learn how to look up circulation transactions for an item in WorldShare Circulation.

**Look up circulation transactions for an item**

View the history of circulation transactions for an item. Search for the item in Discover items.

1. Click the item's **title**.
2. On the Copies screen, in the row for the item you want, click **View/Edit**.
3. On the Item Details screen, in the upper right corner, click **Transaction History**.

**About transaction history**

The system retains circulation transactions (check ins, check outs, etc.) related to items and patrons when transaction history is stored. This setting is optional and must be activated in **OCLC Service Configuration** (WorldShare Circulation > Admin/General > History). For more information on storing history, see **History**.

Transaction history is stored:

- In the Transaction History section of the Item Details screen (item transaction history)
- In the **History** tab of a patron account (patron transaction history)

For information on available reports, see **Circulation reports**.