How do I search collections I haven't selected?

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Applies to

• WorldShare Collection Manager

Answer

Unchecking Limit by My Selected Collections beneath Search Term(s), then clicking Search without a search term will load all collections available.

Additional information

If you set Scope to Title and input a search term, such as a record's title or OCN, all collections with this record will be shown, both from collections you have selected and those you have not.