Can I request files of all the serial holdings for our library?

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Applies to

- WorldShare Collection Manager

Answer

To get those serial records delivered to your institution, you will need to create a query collection of just serials held by your institution. This is done inside WorldShare Collection Manager.

Here is the documentation on creating a query collection.

Since you are going to be running the query to find serials only, you may find the material type documentation useful.

When you put together the query, the index for "material type" is "mt".

So an example query for all of the serials which your institution holds (replace [OCLC Symbol] with your OCLC symbol):

```
li:[OCLC Symbol] AND mt:ser
```

To return serials that have a URL present in the 856 field, use the search criteria:

```
```

Here is an example of a query created by a library who wanted records for all print serials on which they have an OCLC symbol (replace [OCLC Symbol] with your OCLC symbol):

```
```

Additional information

You may find it useful to organize the data you gain into a spreadsheet.

Tip: Log into WorldCat Discovery with your staff account to run these searches in Discovery for a quick view of results.