How do I find and delete barcodes created for temporary items?

Symptom

• Temporary items created through ILL/Circulation Integration in Tipasa or WorldShare need to be found and deleted.

Applies to

• WorldShare ILL
• Tipasa
• WorldShare Circulation

Resolution

There is no report which provides a list of these temporary items, so you will need to search for them:

1. Log on to WorldShare and go to the **InterLibrary Loan** tab.
2. Set your search scope to **Borrower Symbol** and search by your symbol.
3. This will bring up all requests for items that you borrowed. You can export these search results if you are a Tipasa library.
4. Loan requests will have a temporary item barcode, typically the same as the request ID. Copy this number.
5. Go to the **WorldShare Circulation** tab and check in the barcode from the temporary item.
6. Delete the barcode.

Additional information

You will need both Circulation and WorldShare roles to perform the steps above.