How do I mark an invoice paid in ILLiad?


Symptom

• Site billed an invoice and needs to mark it paid.

Applies to

• ILLiad

Resolution

In ILLiad, you can mark an item paid through the Billing Manager or in the ILLiad Client. If you are billing through IFM, then you will see it on your monthly statement. In ILLiad, see:

Tracking Payment of Lending Invoices

If you are billing in the Billing Manager, see:

Recording Incoming Payments

If you are billing in the ILLiad Client, see:

Tracking Payment of Lending Invoices