Symptom

- Site updated their Windows and now they are reporting printing issues.

Applies to

ILLiad.

Resolution

You will need to verify your Microsoft Word Settings and your Windows Permissions. Please verify the following:

For Office 2010 and above permissions:

There are some configurations you will need to have:

There are some sites reporting issues, but they are not related to ILLiad specifically, but to Office 2010 and Word Macros in general. As Word macros have been the source of some security concerns over the years, Microsoft decided to 'lock down' their usage in the latest version.

To enable the ILLiad template macros, check these settings in Office 2010 and above:

Select "Options" located towards the bottom of the left-hand menu

Select "Trust Center" located at the bottom of the left-hand menu

Select "Trust Center Settings" located at the bottom far right.
Select Macro Settings on the left side.

Then click on the "Enable Macros" bottom.

Choose OK.

Choose OK again.

To disable the "enable printing" and "enable editing" macros in Office 2010 and above, follow the directions below:

In Microsoft Word (or Excel), select the "File" tab located at the top left-hand side

Select "Options" located towards the bottom of the left-hand menu

Select "Trust Center" located at the bottom of the left-hand menu

Select "Trust Center Setting" located at the bottom far right

Select "Protected View" located at the bottom of the left-hand menu

Uncheck the following three option located under "Protected View."

- Enable Protected View for files originating from the Internet
- Enable Protected View for files located in potentially unsafe locations
- Enable Protected View for Outlook attachments

Select OK

Select OK again
Also, when you are using Office 2013, and above, you need to do this:

Word 2013 has a new feature call reading view, and it uses this view for any uneditable files. Word will open the template documents as "Read Only," Word initially displays the document in this view which has the unfortunate side effect of disabling mail merge operations. To work around the issue:

1. You open the options in Word
2. On the General tab, there is a section for Startup options which includes a setting with "Open e-mail attachments and other uneditable files in reading view." Make sure that is unchecked, and it will correct the issue.
3. Save the changes and close Microsoft Word.

Also, here are the Windows Permissions you need:

If you are using Windows 7, 64-bit, it is at c:\program files (x86)\iliad\ by default. Any other previous version of Windows, it will be at c:\program files\iliad\ by default. For you to access your directory correctly, you need to make sure your permissions are correct. I have written instructions on how to do this:

With Windows 7 x 64, you need to add Permissions for each user's Windows logon to the security settings for the ILLiad folder in the c:\program files (x86)\iliad\. With Windows 7 x 32, you work with the c:\program files\ILLiad\ folder.

1. First, you right-click on the ILLiad folder and choose properties.
2. Go to the Security tab and in the top section, choose Edit so you can edit the Users group.
3. Select the Users group and below mark the full permissions.
4. Once you click OK, then you will be back to the Main ILLiad Permissions Window.

5. Choose Ok to get out of the window.