Where can I find an overview of all IFM transactions?

Last updated: Fri, 13 Jul 2018 13:33:58 GMT

Applies to

- WorldShare Interlibrary Loan

Answer

There is report named ILL Fee Management Program Borrower Report in OCLC Usage Statistics where you can find all IFM transactions of one month.

To access this report:

1. Once logged in to WorldShare Interlibrary Loan, click the link from the Interlibrary Loan Home screen to go to OCLC Usage Statistics.
2. Use your institution's nine-digit ILL authorization number and password to log in to the Usage Statistics portal. Contact OCLC Support if you need a reminder of the authorization number or the password.
3. In the left navigation, select OCLC WorldShare Interlibrary Loan.
4. From the Period drop down list, select the month and year to be reported on.
5. In the Months field, enter 1 to return data for a single month.
6. Click the Update button.
8. A summary of requests shipped by each responding library will be displayed.
9. Click Show all requests to display each individual request and any associated IFM costs.