Where can I find an overview of all IFM transactions?

Applies to

- WorldShare Interlibrary Loan

Answer

There is report named *ILL Fee Management Program Borrower Report* in *OCLC Usage Statistics* where you can find all IFM transactions of one month.

To access this report:

1. Once logged in to WorldShare Interlibrary Loan, click the link from the *Interlibrary Loan Home* screen to go to *OCLC Usage Statistics*.
2. Use your institution’s nine-digit ILL authorization number and password to log in to the Usage Statistics portal. Contact [OCLC Support](https://help.oclc.org/) if you need a reminder of the authorization number or the password.
3. In the left navigation, select *OCLC WorldShare Interlibrary Loan*.
4. From the *Period* drop down list, select the month and year to be reported on.
5. In the *Months* field, enter 1 to return data for a single month.
6. Click the *Update* button.
7. Select *ILL Fee Management Program Borrower Report*.
8. A summary of requests shipped by each responding library will be displayed.
9. Click *Show all requests* to display each individual request and any associated IFM costs.

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