#### Cataloging Limited for LIS Programs WorldShare Record Manager

#### **Chelsea Dalgord**

Senior Product Analyst, Metadata & Digital Services



# **Highlighted features**

- Student activities
  - Create a bibliographic record and save to the Saved In-Progress file
  - Record editing in the Saved In-Progress file
  - Search and view WorldCat bibliographic records and authority records
- Faculty activities
  - Searching the Saved In-Progress file
  - Viewing and printing records
  - Deleting records from the Saved In-Progress file







#### **Create a record and save to Saved In-Progress**

Create Record	×				
Record Editor   MARC 21 View  Text View	Сгеа	te Record (Book)			
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	Export Lists     Toolbox	*	MAIN		
					Save



### **Record editing**

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	OCLC Number: New No holdings information available						
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Type of Record a - Language material	+ 040 TS666 <b>\$b \$e</b> rda <b>\$c</b> TS666						
Bibliographic Level     m - Monograph/Item							
Type of Control T' - No specified type of control	020 9781509881581 <b>\$q</b> (pbk.)						
Encoding Level     T' - Full level	041   Sh \$b						
Descriptive Cataloging Form     a - AACR2							
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### **Reformat, validate and save**

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OCLC Number: New No holdings information available	
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100 1 Flanders, Judith.	

### Search bibliographic records

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Metadata Analytics			Print	Edit -	Record -	Advanced Action Save -
	Search: Keyword = information o	rganization in libraries (All WorldCat)				
Search Data Type Bibliographic Records Scope All WorldCat	Hide Facets      Ids      Ids		Digital Curation	OCLC Numbe	r: 10996196	34       WorldCat Holdings         My Library: O Not Held         Other Libraries: 52
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▶ My Labels	Article 977	Information and documentation : RFID in libraries. Part 1, Data elements. implementation				
	Downloadable Article 835	by International Organization for Standardization - First edition		040		VT2 \$b eng \$c VT2 \$d OCLCO \$d OCLCF \$d OCLCQ \$d UKAHL \$d DST \$d OCLCO \$d OCLCQ
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	Show More	Series: <u>International standard ;, ISO 28560-1:2011(E)</u> MOL, MOL   eng   Full, OCLC#: 1379241471	- +			
	✓ Year	<u>Open Details</u>		020		9781522569213 <b>\$q</b> (hardcover)
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	- Author	Open Details	• <b>†</b>			
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## **Searching Saved – In Progress**

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WorldShare<sup>\*</sup>

		vvoridShare	
Metadata Analytics		Metadata Analytics	
✓ Record Manager	Search: Save File Number = * (Saved - In Progress)	Analytics	
Search Data Type	Results 1 - 4 of 4	✓ Record Manager Search	Search: My Status = chelsea dalgord (Saved - In Progress)
Bibliographic Records	Bibliographic Records   Sort by Save File Number		Results 1 - 3 of 3 💭
Scope Saved - In Progress	A place for everything: the curious history of a	Bibliographic Records	Sort by Save File Number ▼
Save File Number  Term(s)	Creator Flanders, Judith. Save File Number 1 Action Status 🤣 Validate	Saved - In Progress V Index My Status	A place for everything: the curious history of alphabetical order Judith Flanders. Creator Flanders, Judith. Save File Number 1 Modified TS666, 2023-06-13 Workflow Status In Review Source Workform My Status Chelsea Dalgord Action Status 🧭 Validate
Search Clear	Wendy Red Star : delegation / featuring contrit           Creator Red Star, Wendy, 1981- artist. https://isn           My Status Chelsea Dalgord           Yellow book star / featuring John Smith	abalaaa dalgard	Wendy Red Star : delegation / featuring contributions by Jordan Amirkhani, Julia Bryan-Wilson, Josh T. Franco, Annika K. Johnson, Layli Long Soldier,
Search: Save File Number = * (Saved - In Progress)		X Close All Tabs	Creator Red Star, Wendy, 1981- artist. https://isni.org/isni/0000000445377389 Save File Number 2 Modified TS666, 2023-06-13 Workflow Status In Proce My Status Chelsea Dalgord
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# Viewing, printing and deleting

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#### Thank you!

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## Because what is known must be shared.<sup>sm</sup>

